



**Quality Training**  
& Hospitality College

## ***Application Form***

An application for a full time course is accepted from any overseas student who meets the course pre-requisites. Please read through the Student Pre-Enrolment Handbook on our website before submitting an application.

### **Entry Requirements**

1. All applicants must be 18 years or over at commencement of course
2. The applicant first language is English; or the applicant has; successfully completed an Australian Year 12 programme; or successfully completed an English language course approved by Quality Training & Hospitality College; or an overall IELTS band score of at least 5.5 (Academic or General); or a TOEFL score of at least 520, or at least 190 in the computer based TOEFL; or a score of 45 or higher in the Pearson Test of English
3. Minimum completion of Year 12 in Australia and/or International equivalent

### **Application**

- Complete this Application Form in its entirety
- Pay a non-refundable Application Fee of \$AUD150 (any applicable tuition and health cover fees for applicants will be due after acceptance but prior to your arrival in Australia)
- Provide a copy of your current passport (and a copy of your Australian Visa if you are already in Australia)
- Provide documentation of relevant qualifications as appropriate to the application (refer to Document Checklist)
- Provide proof of current level of English (i.e. official test results or arrange for an English Interview) (refer to Document Checklist)

### **Application Assessment**

- The Admission team will assess the application and may request additional documents such as:  
Additional questions and information that relate to your application

## Offer

- After the application is assessed and if successful, a Letter of Offer will be issued.
- Please ensure that the Applicants understand the terms and condition on the Letter of Offer and arrange payment for the invoice.

## Acceptance

- Applicants understand and read through all the details and sign the Acceptance Form.
- Return the form together with evidence of payment to Quality Training & Hospitality College.
- Quality Training & Hospitality College will issue the Confirmation of Enrolment (CoE) for your student visa application.
- Attend orientation session at commencement at Quality Training & Hospitality College.

## Document Checklist

### 1. Application Form

- ✓ Completed all sections
- ✓ Completed the checklist on the back of the Enrolment form
- ✓ Ensure you have read, understood and agree to comply to the terms and conditions of enrolment

### 2. Passport

- ✓ Copy of identification pages of your passport
- ✓ Copy of current visa (if you are in Australia)

### 3. Academic Documents

- ✓ Certified copies of relevant academic records in your home country, such as high school or college/ university graduation certificates
- ✓ Certified copies of relevant academic records in Australia, such as high school or college/university graduation certificates (if relevant)

### 4. English Evidence

- ✓ Copy of enrolment in any course (other than English language course) if you are undertaking the course in Australia
- ✓ If you have completed English in Australia, a certified copy of your English language certificate.
- ✓ If you have completed an IELTS, TOEFL or PTE, please provide the certificate. QTHC will verify your test score online.

**1** PART ONE: PERSONAL DETAILS

Please tick appropriate title box MR  MRS  MISS  MS  OTHER  \_\_\_\_\_

Family name: \_\_\_\_\_ Given names: \_\_\_\_\_

Preferred name: \_\_\_\_\_ Date of birth DD: \_\_\_\_\_/MM: \_\_\_\_\_/YY: \_\_\_\_\_

Nationality/Country of birth: \_\_\_\_\_

Passport number: \_\_\_\_\_ Issuing country: \_\_\_\_\_

**Permanent address in home country**

\_\_\_\_\_  
\_\_\_\_\_

Country: \_\_\_\_\_

Contact phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

**Closest relative/next of kin in home country**

Name: \_\_\_\_\_ Relationship to student: \_\_\_\_\_

**Residential address**

\_\_\_\_\_  
\_\_\_\_\_

Country: \_\_\_\_\_

Contact phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

**Applicant's current address if in Australia**

\_\_\_\_\_  
\_\_\_\_\_

State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

**Do you have a contact person in Australia? If yes,**

Full name: \_\_\_\_\_ Relationship to student: \_\_\_\_\_

**Residential address**

\_\_\_\_\_  
\_\_\_\_\_

State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

## Education history

Have you completed High School? NO  YES

If yes, Where:

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Do you hold any other qualifications? NO  YES

If yes, please list and include any Australian qualifications:

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Name of last educational establishment attended:

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State/Province: \_\_\_\_\_ Country: \_\_\_\_\_

Highest level/qualification achieved in the last year of study:

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**(Please attach certified copies translated in English of relevant qualifications and other supporting documents)**

## English Language

If English is not your first language, have you undertaken an accredited TOEFL or IELTS test in the last 18 months?

NO  YES  If yes, please attach evidence of results

**(If no, other evidence of your level of English is required)**

Do you have any form of learning difficulty, disability, medical condition or other personal issues that may affect your study with Quality Training & Hospitality College?

NO  YES  If yes, please outline: \_\_\_\_\_

## 2 PART TWO: COURSE DETAILS

Course title \_\_\_\_\_

Course Commencement: DD: \_\_\_\_/MM: \_\_\_\_/YY: \_\_\_\_

Course location: Adelaide  Sydney

**Please note that the Advanced Diploma will include one on one mentoring, group project work and on line research and assessments.**

Are you applying for Recognition of Prior Learning (RPL) or Credit Transfer (CT)?

(Please see Overseas Student Pre-Enrolment Information booklet for further information on the procedures for application for RPL or CT).

NO  YES  RPL  CT

## 3 PART THREE: APPLICATION FEE PAYABLE

I, \_\_\_\_\_, have enclosed the AUD\$150.00 Application Fee for the following course (please tick your course preference):

Certificate III in Commercial Cookery

Certificate IV in Commercial Cookery

Diploma of Hospitality Management

Advanced Diploma of Hospitality Management

### Application Fee Details

Your Application Fee should be enclosed with this Application Form. We accept bank cheques, credit cards, or direct funds transfer as our methods of payment. Bank cheques should be made payable to Quality Training & Hospitality College. Please contact us for account details if you wish to pay by direct funds transfer.

If mailing this form and paying by Credit Card, please complete the following:

Card number: \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ / \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ / \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ / \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_

Expiry date: MM: \_\_\_\_/YY: \_\_\_\_ CVV \_\_\_\_ \_\_\_\_ \_\_\_\_

Name of cardholder: \_\_\_\_\_

Signature of cardholder \_\_\_\_\_

Type of Credit Card: MasterCard

Visa

**4** PART FOUR : STUDENT STATEMENT

I declare that I have genuine intention to study at QTHC and all of the information I have provided in this form is truthful, accurate and complete.

I acknowledge that QTHC may refuse my student application or cancel my enrolment if any information is found to be false, inaccurate or misleading.

Full name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date (dd/mm/yyyy) : \_\_\_\_\_

1. How did you first find out about QTHC and why did you choose QTHC over other colleges in Australia?

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2. Why did you choose to undertake the intended course of study?

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3. What do you expect to learn from your intended course of study?

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4. Explain what research you have done into similar course options in your home country and why you have chosen to study in Australia at QTHC rather than in your home country?

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5. What type of employment positions will you apply for after graduating from QTHC and what is your expected monthly salary in your home country (in Australian Dollars)?

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6. Have you undertaken previous post-secondary study or work that is not related to the intended course of study? If yes, please explain your choice of course and change of career path.

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7. Have you or any family member had any visa grants or refusals from any other countries including Australia? If yes, please provide details about the country, visa type, reasoning and provide documentation.

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8. Have you previously applied for or are you currently applying for admission at another Australian education provider? If yes, please provide details of all applications and outcomes.

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9. Do you have any family members currently living in Australia? If yes, how long have they been living in Australia ?

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**5** PART FIVE: EMPLOYMENT HISTORY

Employer: \_\_\_\_\_

Position: \_\_\_\_\_ Country: \_\_\_\_\_

Period: From \_\_\_\_\_ to \_\_\_\_\_

Duties: \_\_\_\_\_

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Employer: \_\_\_\_\_

Position: \_\_\_\_\_ Country: \_\_\_\_\_

Period: From \_\_\_\_\_ to \_\_\_\_\_

Duties: \_\_\_\_\_

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Employer: \_\_\_\_\_

Position: \_\_\_\_\_ Country: \_\_\_\_\_

Period: From \_\_\_\_\_ to \_\_\_\_\_

Duties: \_\_\_\_\_

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## 6 PART SIX: STATEMENT OF UNDERSTANDING

**Checklist: Have you done the following?**

- 1) Read the Overseas Student Pre-Enrolment Information booklet in its entirety?
- 2) Completed this application form in its entirety?
- 3) Attached a copy of your passport (and Australian Visa if relevant)?
- 4) Attached documentation of relevant qualifications as appropriate to the application?
- 5) Attached evidence of your level of English (IELTS or TOEFL parchment, not more than 18 months old)?
- 6) Made arrangements to pay the non-refundable Application Fee of AUD\$150.00?
- 7) Attached a copy of your current Overseas Student Health Cover card (if you are already studying in Australia)?

I authorise Quality Training & Hospitality College to make relevant enquiries where necessary and in accordance with legislation regarding my academic qualifications and any work experience in relation to my application for undertaking a course of study. I understand that my information will only be released to third parties in accordance with legislation. I also understand that I may at any time revoke my authorisation for Quality Training & Hospitality College to release my information to third parties by notifying Quality Training & Hospitality College in writing.

(The 'terms and conditions of enrolment' are outlined in the contents of the Overseas Student Pre-Enrolment Information booklet. Please read this booklet in its entirety prior to completing this Application Form)

- I have read, understood and agree to comply with the terms and conditions of enrolment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please send this form with your AUD\$150.00 Application Fee to:

**Quality Training & Hospitality College**

Att: International Student Support Officer

Suite 3, Level 1, 8 Greenhill Road,

Wayville, South Australia 5034

AUSTRALIA

**Overseas Student Health Cover (OSHC)**

As mentioned in our Overseas Student Pre-Enrolment Information booklet, you will be required (under the conditions of your student visa) to obtain Overseas Student Health Cover (OSHC) for yourself and any dependants accompanying you. We can arrange this on your behalf if required, our provider of choice are Medibank Private and nib.

Please contact Quality Training & Hospitality College for current premiums payable for this cover, or go to [www.medibank.com.au](http://www.medibank.com.au) or [www.nib.com.au](http://www.nib.com.au)